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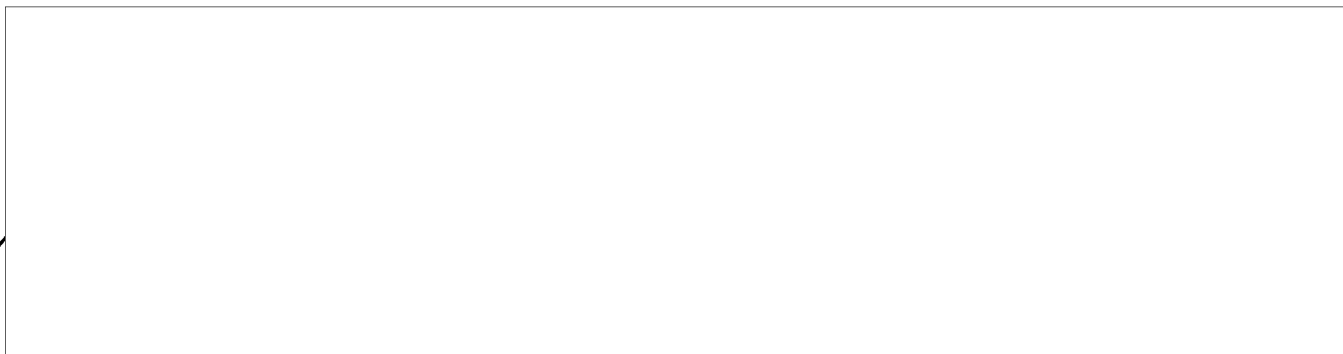
HEADQUARTERS OPERATIONS, MAINTENANCE
AND ENGINEERING DIVISION, OL
WEEKLY REPORT PERIOD ENDING 24 OCTOBER 1984

I. Progress Report on Tasks Assigned by DCI/DDCI:

No tasks assigned during this reporting period.

II. Items/Events of Major Interest:

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~~no~~ b. Transportation: Limousine service is being provided for the European Division D0, from 21 through 26 October 1984.

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~~no~~

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Special transportation requirements consisted of providing buses for two round trips, one van to National Airport, a van for the Latin America Division on Saturday, 20 October 1984, and a van for the Africa Division on Saturday and Sunday, 20 and 21 October 1984.

~~yes~~

c. Relocations: On 17 October 1984 Building Services Section (BSS), HOME/OL, relocated the Executive Dining Room Office from Room 3E14 to Room 6D2917, Headquarters Building.

~~no~~ BSS relocated 11 positions within offices in Rooms 3G22 through 3G30, Headquarters Building, on 17 October 1984. ✓

~~no~~ On 18 October 1984 BSS relocated furniture within Room 1H39, Headquarters Building, in support of Latin America Division, D0. BSS also relocated three workstations from Room 7D35 to Room 7B24, Headquarters Building, and six workstations for the Office of Near East and South Asian Analysis, DDI.

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NO In order to permit the contractor to work in the area without delay for security reasons, the area is no longer functioning as a vault and security material is being stored in other locations.

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NO k. ODP Renovations: A preconstruction conference was held on 18 October 1984. The contractor plans to commence work in the near future. The contract starting date is being delayed because of the asbestos removal which was not part of the original contract.

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NO l. New Air Compressor for P&P Building: The preconstruction conference is scheduled for 24 October 1984. The starting date for construction will be determined after receipt of the contractor's projected schedule and submission of shop drawings.

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yes m. Hydraulic Barricades: The hydraulic barricades at the Route 123 entrance to the Headquarters compound are operational except for several loops, which have not been hooked up. The hydraulic barricades at the entrance to the DCI Garage are presently being wired.

yes n. Transition - Maintenance and Operations at Headquarters: On 22 October 1984 Allied Eastern States Maintenance Corporation assumed responsibility and control of the Carpenter Shop. Since the GSA carpenters have remaining work orders to complete, they have temporarily moved in with the GSA painters.

Allied's responsibility in the custodial area has been expanded as follows:

- yes*
- 1) 17 October - cleaning and upgrading offices - Fourth Floor
 - 2) 22 October - cleaning and upgrading offices - Third Floor
 - 3) 24 October - cleaning and upgrading offices - Second Floor


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Allied has also assumed responsibility for all auxiliary chillers. They are currently inspecting and doing preventative maintenance on the chillers and developing operating and testing procedures to assure maximum reliability during the forthcoming chilled-water outage.

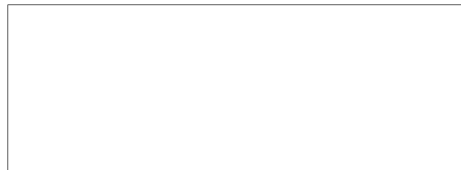
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III. Significant Events Anticipated During the Coming Week:

NS Scheduled Relocations: On Wednesday, 24 October 1984, BSS is scheduled to relocate approximately ten workstations within Rooms 1H25 and 1H39, Headquarters Building. On Friday, 26 October 1984, they are scheduled to relocate approximately 15 workstations. These moves are for the Office of Central Reference, DDI. 

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Chief
Headquarters Operations, Maintenance
and Engineering Division, OL

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Significant upcoming event

The Director of Logistics will be ^{visiting} ~~at~~ Harvey Point on 2 November 1984. The purpose of the visit is to meet with Logistics personnel at the site in order to ~~ascertain~~ ^{current level of} ~~get to know the~~ ~~Office~~ ~~get a feel for~~ ascertain O.L.'s support to the activity

The Director of Logistics Quarterly Meeting will be held at the Central Depot at 0900 hours on 31 October 1984.